

Application Privacy Statement

1. Introduction

This Privacy Notice is intended to describe the practices EY follows in relation to the Explore Portal on EY Fabric (“Tool”) with respect to the privacy of all individuals whose personal data is processed and stored in the Tool. This Privacy Notice should be read together with the [ey.com Privacy Statement](#), and in case of any conflict with the [ey.com Privacy Statement](#), the terms of this Privacy Notice will prevail. Please read this Privacy Notice carefully.

2. Who manages the Tool?

“EY” refers to one or more of the member firms of Ernst & Young Global Limited (“EYG”), each of which is a separate legal entity and can determine the purposes and means for data processing in its own right (i.e. act as a data controller or in a similar capacity).

The Tool is hosted on servers within the EY IT infrastructure at global data centers in London, England, UK South.

3. Why do we need your personal data?

The Tool is a global web-based administration system which is used by EY users for enabling them to access to technology assets, products, solutions and knowledge through a single application.

Your personal data (EY email address, Name and Lat Name) processed in the Tool is used as to enable permissions within the tool.

4. What type of personal data is processed in the Tool?

The Tool processes these personal data categories:

- Contact enterprise details;
- Name and Lat Name of individual (EY employee or contractor with EY credentials);
- EY Email address of individual;
- EY Individuals (EY employee or contractor with EY credentials);
 - EY email address - EY internal users can login to the Tool through Single Sign on using the EY email address.

5. Sensitive personal data

Sensitive personal data reveals your racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, data concerning health or data concerning sex life or sexual orientation.

The Application/Tool does not collect this type of Data.

6. Who can access your personal data?

Your personal data (EY email address, Name and Last Name) is accessed in the Tool by the following persons/teams:

USER GROUP	LOCATION	PURPOSE	ACCESS	AMOUNT
EY Support Team	Globally	To provide technical support	All access	50
Authorized EY Staff members	Globally	Provide permissions within the tool	All access	50

The access rights detailed above involves transferring personal data in various jurisdictions (including jurisdictions outside the European Union) in which EY operates (EY office locations are listed at www.ey.com/ourlocations). An overview of EY network entities providing services to external clients is accessible [here](#) (See Section 1 (About EY) - "View a list of EY member firms and affiliates"). EY will process your personal data in the Tool in accordance with applicable law and professional regulations in your jurisdiction. Transfers of personal data within the EY network are governed by EY's [Binding Corporate Rules](#).

We transfer or disclose the personal data we collect to third-party service providers (and their subsidiaries and affiliates) who are engaged by us to support our internal ancillary processes. For example, we engage service providers to provide, run and support our IT infrastructure (such as identity management, hosting, data analysis, back-up, security and cloud storage services) and for the storage and secure disposal of our hard copy files. It is our policy to only use third-party service providers that are bound to maintain appropriate levels of data protection, security and confidentiality, and that comply with any applicable legal requirements for transferring personal data outside the jurisdiction in which it was originally collected.

To the extent that personal data has been rendered anonymous in such a way that you or your device are no longer reasonably identifiable, such information will be treated as non-personal data and the terms of this Privacy Notice will not apply.

For data collected in the European Economic Area (EEA) or which relates to individuals in the EEA, EY requires an appropriate transfer mechanism as necessary to comply with applicable law. The transfer of personal data from the Tool to those user groups listed in the table above is governed by EY's Binding Corporate Rules.

7. Data retention

Our policy is to retain personal data only for as long as it is needed for the purposes described in the section "Why do we need your personal data". Retention periods vary in different jurisdictions and are set in accordance with local regulatory and professional retention requirements.

In order to meet our professional and legal requirements, to establish, exercise or defend our legal rights and for archiving and historical purposes, we need to retain information for significant periods of time.

The policies and/or procedures for the retention of personal data in the Tool are:

- for Personal data the total retention period is defined and will be implemented in accordance with the EY Records Retention Global Policy and the relevant Country Retention Schedule; and
- for log data it will be retained in accordance with the EY IT Logging Policy.

After the end of the data retention period, your personal data will be deleted.

8. Security

EY protects the confidentiality and security of information it obtains in the course of its business. Access to such information is limited, and policies and procedures are in place that are designed to safeguard the information from loss, misuse and improper disclosure. Additional information regarding our approach to data protection and information security is available in our [Protecting your data](#) brochure.

9. Controlling your personal data

EY will not transfer your personal data to third parties (other than any external parties referred to in section 6 above) unless we have your permission or are required by law to do so.

You are legally entitled to request details of EY's personal data about you.

To confirm whether your personal data is processed in the Tool or to access your personal data in the Tool or (where applicable) to withdraw your consent, contact your usual EY representative or email your request to global.data.protection@ey.com.

10. Object, rectification, erasure, restriction of processing or data portability

You can confirm your personal data is accurate and current. You can object to the processing of your personal data or request rectification, erasure, restriction of processing or a readily portable copy of your personal data by contacting your usual EY representative or by sending an e-mail to global.data.protection@ey.com.

11. Complaints

If you are concerned about an alleged breach of privacy law or any other regulation, contact EY's Global Privacy Leader, Office of the General Counsel, 6 More London Place, London, SE1 2DA, United Kingdom or via email at global.data.protection@ey.com or via your usual EY representative. An EY Privacy Leader will investigate your complaint and provide information about how it will be handled and resolved.

If you are not satisfied with how EY resolved your complaint, you have the right to complain to your country's data protection authority. You can also refer the matter to a court of competent jurisdiction.

Certain EY member firms in countries outside the European Union (EU) have appointed a representative in the EU to act on their behalf if, and when, they undertake data processing activities to which the EU General Data Protection Regulation (GDPR) applies. Further information and the contact details of these representatives are available [here](#).

12. Adobe Analytics

The Explore Portal on EY Fabric also uses Adobe Analytics ("**Adobe**") in order to provide reporting, visualisations and analysis of data. Your personal data will be processed by Adobe for the following purposes: (i) to capture web metrics about the journey of users within our websites and applications (e.g. pages viewed and links clicked); (ii) to analyze

and understand overall site traffic information; (iii) to allow us to make informed decisions about our intranet and extranet web sites; and (iv) to authenticate users and permit them to access the Tool. EY Global Services Limited is the data controller for the purposes of this processing and licenses Adobe from Adobe Systems Software Ireland Limited, 4-6 Riverwalk, Citywest Business Campus, Saggart, Dublin 24, Ireland, who hosts it in London, United Kingdom.

Adobe processes the following types of personal data in relation to its users: [username (relating to system administrators only); hashed email address; user rank; user business unit; user service line; user sub service line; user sub management unit (SMU); user sector; user area; user sub area; user country; user country code; user region/office; FSO, Financial Service Office; GDS, Global Delivery Service; and/or internal vs. external user information] This personal data will be retained for 37 months and archived for 90 days before deletion. Sensitive personal data relating to racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, genetic data, biometric data, data concerning health or data concerning sex life or sexual orientation, is not processed. This personal data can be accessed by EY_Explore_EYFabric_Support.GID. This processing is necessary for the purposes of the legitimate interests pursued by us (except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data.) The specific legitimate interest pursued is: reporting on the usage of our applications and website.

13. Contact us

If you have additional questions or concerns, contact your usual EY representative or email global.data.protection@ey.com.